

This is an unofficial translation from Danish. In case of discrepancies between the Danish original text and the English translation, the Danish version applies.

# COWI

## To the shareholders of COWI Holding A/S

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REF LVA

PROJECT NO

## Annual general meeting of COWI Holding A/S

The shareholders of COWI Holding A/S are hereby summoned to the company's annual general meeting 2013 on

**Thursday 21 March 2013 at 15.30  
in the canteen, Parallelvej 2, 2800 Kongens Lyngby**

The final agenda is enclosed, including the full wording of proposed resolutions for consideration at the general meeting.

The 2012 annual report will be prepared in a digital version, which will be available at COWI's website, [www.cowi.dk/aarsrapport](http://www.cowi.dk/aarsrapport), on 6 March 2013. The English version of the annual report will also be available at [www.cowi.com/annualreport](http://www.cowi.com/annualreport) on 6 March 2013.

### ***Registration – request for admission card***

If you wish to attend the general meeting, please sign up electronically via the shareholders portal (Computershare's website) under the tab "General meeting" and under "Admission card". Please follow the link below where you can find access to Computershare's website:

<http://www.cowi.com/topmenu/aboutcowi/Investorrelations/Electroniccommunicationwithshareholders/Pages/default.aspx>

Your registration must be registered with Computershare **no later than Friday 15 March 2013.**

The admission card will be sent to the postal address recorded in the company's register of shareholders.

### ***Grant of proxy and voting by postal ballot***

If you wish to authorise another person to attend and vote at the general meeting on your behalf, you can grant a proxy via the shareholders portal under the tab "General meeting". If you wish to vote by postal ballot instead, this can also be done at the same tab on the shareholders portal.

*Adoption of resolutions referred to in the agenda*

The Board of Directors wishes to point out that the resolutions proposed in items 2 to 9 as well as 10e may be adopted by a simple majority of votes at the general meeting. However, the adoption of the resolutions proposed in items 10a, 10b, 10c and 10d will require a majority of no less than two-thirds of the votes cast and of the voting capital represented at the general meeting.

After the actual general meeting, a couple of COWI's current projects will be presented and, by way of conclusion, refreshments will be served.

Yours faithfully  
on behalf of the Board of Directors



Henrik Gürtler  
Chairman